



THE  
MARIST  
SCHOOL  
ASCOT

# Appointment of Head of Business and Economics

Required for: September 2024

*Feet on the ground. Reaching for the stars.*

# THE MARIST SCHOOL

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The Marist is a Catholic independent school for girls aged 2-18 with a co-ed Nursery. The School has a historically rich educational heritage emanating from the early 1900s when the school was founded by the Society of Mary (Marist Sisters).

In 2022 the school joined Concept Education in their mission to provide outstanding academic and co-curricular opportunities that develop life skills ready for today's world. This has brought a significant period of investment and growth throughout the school, including the redevelopment of our Rosary building to provide a new Senior School Reception and a state-of-the-art VI Form Centre.

At The Marist School Ascot we believe in excellence, its who we are and it's what we do. Rated excellent in all areas by the Independent School Inspectorate in 2021 we continue to provide a thriving creative and challenging curriculum that promotes a learning environment where our students become the best they can be. Our students leave us with excellent academic results as well as the cognitive and people skills to be a success in whatever they choose to do.

Our heritage is part of our success. Based on core Marist Values we have been providing an all-round education where our students leave us with excellent academic results since the early 1900s when the school was founded by the Society of Mary (Marist Sisters). Today the school continues to proudly follow the Catholic life, mission and values of the Church.

Staff at The Marist School are part of a warm and welcoming community that is at the heart of the school. In return our staff enjoy a generous pension scheme, on-site parking, free school meals and access to fitness facilities.



# HEAD OF BUSINESS & ECONOMICS

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The Marist School seeks a motivated and innovative Head of Business and Economics to build upon the outstanding success of the department. The successful candidate will be an outstanding teacher, capable of fostering a love of learning in all of their students.

This role represents an outstanding opportunity to join the school at an exciting time of growth and development at The Marist.

## JOB TITLE

Head of Business and Economics

## APPOINTMENT DATE

September 2024

## REPORTS TO

Assistant Head: Teaching and Learning

## HOURS OF WORK

Full Time or Part Time

## LOCATION

Ascot, Berkshire

## OUR VISION

This job role will play a critical part in enabling the School to achieve its vision -

**“Excellence as a habit, not an action. Excellence in who we are; Excellence in what we do; Excellence in our service of others”**

The Marist School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.



# THE CANDIDATE

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The successful candidate will be a graduate with an academic background in Business, Economics, or a closely related field. They will be capable of teaching both Business Studies and Economics to A Level.

The staff body at the Marist is a friendly, highly motivated team committed to delivering their subjects with passion and enjoyment, so that every student achieves their potential. A willingness to contribute to our extensive co-curricular provision, which features over 100 clubs, is essential. Candidates who are keen to coach Games will find their talents used.

The role can be tailored to suit a colleague of any level of experience. This may be an ECT who is keen to accelerate their career development by taking on the challenge of departmental leadership, or an experienced Teacher of Business and Economics looking to broaden their experience in a new environment.

The Marist has a strong culture of professional development and opportunities for career progression are regularly available.

## BUSINESS & ECONOMICS AT THE MARIST

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Business and Economics are both taught at A Level, following the Edexcel specifications. The Head of Business and Economics is responsible for the delivery of both subjects. There is also a Year 11 Business Studies GCSE group for the 2024-25 academic year. Business and Economics are both popular subject choices in the VI Form at The Marist.

The department offers a wide range of co-curricular opportunities throughout the school. These range from competitions in Key Stage Three to teams participating in the National Tycoon Competition. Students are encouraged to take part in extra reading and activities outside the classroom, such as taking part in the LSESU Economics Essay Competition.

The department offers a range of trips, such as visiting the BMW factory in Oxford, and we would welcome a colleague who is eager to develop the department's super-curricular offering.



# JOB DESCRIPTION

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The Head of Business & Economics will demonstrate excellence in all areas of their departmental leadership. They will be a role model for excellent teaching practice throughout the school and will uphold the ethos of the school.

- Be accountable to the Senior Leadership Team
- Follow school policies to maintain a safe and stimulating classroom environment.
- Extend professional understanding of what makes an effective learning environment and develop departmental initiatives to embed this.
- Set targets for pupils in line with school policy and support the high expectations that the school has for all pupils to achieve well.
- Be able to measure and record pupil progress, attainment and outcomes in line with school policies.
- Evaluate pupil progress, attainment and outcomes and adapt future lesson plans to reflect the needs of all the pupils.
- Complete planning, preparation and assessment tasks on time.
- Plan lessons that challenge all pupils.
- Follow the school marking policy and set up systems that enable pupils to respond to feedback.
- Always self-evaluate; have a growth mind set and actively seek to improve.
- Teach lessons that engage the pupils' interests and foster their enthusiasm for learning
- Actively promote tolerance and love for all in lessons
- Have a clear understanding of the needs of all pupils, including those with special educational needs; those with high ability; those with English as an additional language; those with disabilities; and be able to use and evaluate distinctive teaching approaches to engage, challenge and support.
- Prepare for pupil progress meetings and produce reports as required using formative and summative assessments to inform your judgement on how well a pupil is making progress
- Communicate to the pupils and parents what they have achieved and what they need to do next to improve by following the school marking policy
- Always have high expectations of pupils in both academic challenge and behaviour for learning.
- Develop effective working relationships with pupils.
- Contribute to the pastoral care of students by taking on the role of form tutor

The Job Description provides a guide to and general description of the duties and responsibilities associated with this role. It is not exhaustive and therefore you should be willing to undertake any other tasks as may be reasonably requested.



# PERSON SPECIFICATION

<b>Qualifications and Experience</b>	<b>Essential</b>	<b>Desirable</b>
Has qualified teacher status	X	
Has degree qualification	X	
Able to teach Business Studies at A Level	X	
Able to teach Economics at A Level	X	
Experience as a form tutor and/or pastoral work		X
<b>Knowledge, Skills and Abilities</b>	<b>Essential</b>	<b>Desirable</b>
Excellent subject knowledge	X	
Good communication and inter-personal skills	X	
Excellent classroom management skills	X	
Empathy with pupils across the ability and age range	X	
Understanding of innovative approaches to teaching and learning		X
The ability to motivate and inspire pupils	X	
A talented and ambitious subject practitioner	X	
A willingness to participate in the school's co-curricular programme	X	
Knowledge and understanding of the school's statutory responsibilities regarding safeguarding.	X	
Well-developed interpersonal and organisational skills and the ability to work collaboratively as part of a team.	X	
Ability to involve parents, governors, teachers, pupils, and other stakeholders constructively in planning improvements for the school	X	
<b>Personal Qualities</b>	<b>Essential</b>	<b>Desirable</b>
Clear commitment to the Schools Catholic ethos and the distinctive characteristics of Marist education	X	
Treats people fairly, equitably and with respect to maintain the Catholic ethos and positive working relationships	X	
A good sense of humour and the ability to foster positive relationships with staff and parents		X
Ability to maintain trust and be highly respected by staff	X	
Has high expectations and shows a passionate commitment to developing the best in young people, with a relentless focus upon ensuring outstanding attainment and outcomes	X	
A creative and imaginative thinker who has the ability to identify innovative solutions to problems		X

# HOW TO APPLY

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Application information is available on the school's website:

<https://www.themarist.com/our-school/career-opportunities/>

Prospective Candidates are invited to contact Jonathon Walker, Assistant Head: Pastoral & Staff Development for an informal discussion about the role: [jwalker@themarist.com](mailto:jwalker@themarist.com)

Completed application forms should be sent to the HR Department at The Marist school: [HR@themarist.com](mailto:HR@themarist.com) by 9am on Wednesday 17th April 2024.

Applications for this role will be reviewed in the order in which they are received. Suitable candidates may be interviewed before the closing date, and The Marist School reserves the right to withdraw the position if an early appointment is made. Early application is therefore advised.

The Marist School is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS). All posts at The Marist are subject to satisfactory statutory employment checks





THE  
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