



THE
MARIST
SCHOOL
ASCOT

PARENT HANDBOOK
SENIOR 2024-2025



Contents

Introduction	<u>02</u>	Illness and Accidents	<u>14</u>
Useful Contacts	<u>03</u>	Medication in School	<u>14</u>
Parent Portal	<u>03</u>	Pastoral Care - Supporting your Child	<u>15</u>
School Cloud	<u>04</u>	Communicating with the School	<u>15</u>
Support	<u>04</u>	Lily Groups	<u>16</u>
Marist Friends	<u>04</u>	Student Council	<u>16</u>
The Curriculum	<u>05</u>	Prayer and Collective Worship	<u>16</u>
Blended Learning	<u>05</u>	PSHE	<u>16</u>
Reporting on Progress	<u>05</u>	School House System	<u>17</u>
Homework	<u>06</u>	Designated Padlock	<u>17</u>
Achievement Points	<u>07</u>	Mobile Phone Policy	<u>17</u>
Improvement Points	<u>07</u>	School Security Pass	<u>18</u>
School Calendar	<u>08</u>	Lost Property	<u>18</u>
The Senior School Day	<u>08</u>	Uniform Regulations	<u>19</u>
Arrival and Collection	<u>09</u>	Pre-Loved Uniform Shop	<u>19</u>
Minibus Service	<u>09</u>	Uniform Suppliers	<u>20</u>
Break	<u>10</u>	Measurement Guide	<u>21</u>
Lunch	<u>10</u>	Uniform Checklist - Senior	<u>22</u>
Co-curricular Activities	<u>10</u>	Uniform Checklist - VI Form	<u>23</u>
Fixtures	<u>11</u>	Shoe Guidelines	<u>22</u>
Travel To and From Fixtures	<u>11</u>	PE Uniform	<u>24</u>
PE at The Marist	<u>12</u>	Labelling of PE Kit	<u>24</u>
Non-Participation in PE	<u>12</u>	Additional Equipment	<u>25</u>
Attendance and Punctuality	<u>13</u>	Subject Specific Requirements	<u>25</u> - <u>26</u>
Absence	<u>13</u>	Keeping Children Safe - Safeguarding	<u>27</u>



Introduction

We are experts in the education of girls. Marists have been educating children and young people for over two hundred years and we have been on site at Sunninghill since 1947.

Our Marist values instil compassion, hard work, courage and confidence, these characteristics feed into every part of life at The Marist. Each phase builds on the foundations of the previous to prepare your child for their whole educational journey and for life beyond school.

personalised learning is key to our success and we are proud of the relationship which builds between school and home. We focus on fulfilling and exceeding potential, whether this is through academic achievement, sporting and musical success, leadership or character.

Throughout The Marist, we recognise the individual child and young adult;

Jo Smith, Principal





Useful Contacts

Deputy Head	Mrs B Simmons	bsimmons@themarist.com
Assistant Head Pastoral & DSL	Mr J Walker	jwalker@themarist.com
Head of Year 7	Ms A Kelly	akelly@themarist.com
Head of Year 8	Mrs U Renardson	urenardson@themarist.com
Head of Year 9	Miss J Elsbury	jelsbury@themarist.com
Head of Year 10	Mrs D Holliday	dholliday@themarist.com
Head of Year 11	Miss A Norkett	anorkett@themarist.com
Head of VI Form	Ms R Ellwood	rellwood@themarist.com
School Office	01344 624291	enquiries@themarist.com

Parent Portal

We use iSAMS to manage our student records and share information with you, which is provided through an online Parent Portal. This is a secure web-based tool, giving you access to your child's school timetable and reports, as well as providing a central location for school news and correspondence. You can also use the portal to pay your termly fees, post leave day requests, and find links to other school resources such as our School Cloud, for bookings clubs and meetings, and accessing the school website and calendar. Once your child is enrolled, you will be sent a personal email inviting you to register.

The portal uses encrypted security measures to ensure that both your own and your child's data is fully protected. You will be sent a unique login to create your account and then register using your email address and a password of your choice.

It is important that we have all of the correct email and telephone numbers, as these are used for emergency communications. Should your contact details change mid-year, please update these details on your Parent Portal or send an email to isams@themarist.com.

Access the Parent Portal [here](#)



School Cloud

School Cloud is used to register for co-curricular clubs and to book and run appointments for scheduled parent/teacher progress meetings. You will be given access to the TES School Cloud system once your child is enrolled so that you can book the next available club sessions. Bookings are usually made in blocks of 4 to 6 weeks. Currently this is just used to book places on clubs, and any additional payments due for clubs with external providers will be added to your termly fees bill. Longer term we hope to be able to offer the opportunity to pay for clubs online at the time of registering too.

To access TES School Cloud, use the following details:

Weblink: <https://themarist.schoolcloud.co.uk>

Login using: Your title and surname

Your child's first name, surname and date of birth

School Cloud is very easy to use and there are simple online help tools with screen shots to guide you through the booking process.

Parent/teacher progress meetings are scheduled at different times throughout the school year and may be held in person.

Support

If you have a problem with access at any time you can contact our support team using the following email address: isams@themarist.com

Marist Friends

The Marist Friends are the parental association for the school. They host a number of social and fundraising events over the academic year and run the Uniform Shop. Parents will automatically become members upon joining the school. The association is always looking for Year Reps to co-ordinate activities. Please contact the school office for more information about how you can become involved:

maristfriends@themarist.com



The Curriculum

Your daughter will be taught by specialist teachers for all subjects and in Year 7, students will study the following subjects:

- Art
- Computer Science
- Drama
- English
- Food & Nutrition*
- French
- Geography
- Graphics*
- History
- Latin
- Maths
- Music
- PE
- PSHE
- Religious Studies
- Science
- Spanish
- Textiles*

*Students enjoy a termly rotation of these subjects.

At the end of Year 7 students choose which language that they will continue to study until the end of Year 11.

Blended Learning

Students purchase a school laptop and are issued with a unique username and password. We use Microsoft Teams as our main learning platform, along with other digital resources. Rather than replace traditional teaching methods, we use digital learning technology to support and enhance proven strategies ensuring learning is enjoyable and effective.

Reporting on Progress

It is important that we keep you informed of your child's progress academically, personally and socially and hear any concerns you might have. You will be kept informed of your child's academic progress as follows:

- Interim grade reports, issued in the Autumn and Spring terms
- Parent/Teacher meetings, where you can meet your child's subject teachers to discuss progress
- A full report at the end of the school year



Homework

Your daughter will receive a homework timetable a few weeks into the start of the academic term, which will also be issued to parents. We would ask for your help, in encouraging your daughter to complete her homework conscientiously and independently. Should she need help, she can email her teacher or attend any one of the subject clinics that are available at lunchtime.

All homework should last 30 minutes, with a week given to complete it.

English, Maths and Science will set 1 x 30-minute homework per week.

Year 7

The following subjects will set 1 x 30-minute homework per fortnight: Art, French, Geography, History, Music, Latin, Technology Carousel, RE.

In addition to this, it is expected that students will read for 20 minutes each day.

All homework should last 30 minutes, with a week given to complete it.

English, Maths and Science will set 1 x 30-minute homework per week.

Year 8

The following subjects will set 1 x 30-minute homework per fortnight: Art, French, Geography, History, Music, Latin, Textiles Carousel, RE.

In addition to this, it is expected that students will read for 20 minutes each day.

All homework should last 30 minutes, with a week given to complete it.

English, Maths and Science will set 1 x 30-minute homework per week. Biology, Chemistry and Physics will set 1 x 30-minute homework per week.

Year 9

The following subjects will set 1 x 30-minute homework per fortnight: Art, French, Geography, History, Music, Latin, Classics, Textiles Carousel, RE and Spanish.

In addition to this, it is expected that students will read for 20 minutes each day.



Achievement Points

Achievement points are awarded for significant achievements and / or effort. Students' successes are recognised and rewarded throughout the year in Key Stage assemblies as well as at a formal end of year prize giving.

Points are awarded for participation in lessons, excellent effort, independence, taking on a challenge, outstanding work, being kind or helpful and for being an ambassador for the school.

Improvement Points

The Marist aims to promote self-awareness and self-discipline. The points for improvement system is used to maintain the high standards we expect from our pupils. They will be given for example, if a student arrives late for a lesson, does not have the correct equipment or homework, acts of unkindness, a lack of focus in lesson or wearing incorrect uniform. This will allow tutors and Heads of Year to have an accurate overview and provide timely intervention.

Serious matters will be referred to the Head of Year who will liaise with parents. In some situations, it may be referred to the Deputy Head or Principal who may impose more serious sanctions, suspension or expulsion.



School Calendar

We have our own calendar on www.themaristcalendar.com
This can be filtered by school year, activity or event. It can also be downloaded to your phone. Students are issued a printed calendar each term with details of all events and activities.

The Senior School Day

The School operates on a two-week timetable (Week A and Week B). Timetables are issued with the School Planner on the first day of each term and are accessible via the Student Hub and Parent Portal.

TIME	SESSION
8.30am	AM Registration/Assembly or House Groups
8.55am	Period 1
9.50am	Period 2
10.45 am	BREAK
11.05am	Period 3
12pm	Period 4
12.55pm	LUNCH
2pm	Period 5/PM Registration
2.55 pm	Period 6
3.50 pm	Form Time
4pm	SCHOOL DAY ENDS
4pm - 5.15pm (on site)	Co-curricular programme
4pm - 6pm (off-site/fixtures)	

Whole school assembly takes place on Monday and each Key Stage on a separate day.



Arrival and Collection

The school building at Senior is open from 8 am and all students should be dropped at school from either the car or coach service in front of the school steps and not on the drive.

Student Services is open from 8 am and formal supervision commences at 8.20 am. Upon arrival, Key Stage 5 students can go to their VI Form Centre. All other students should go to their form bases. The Learning Resource Centre is open to Key Stage 3 pupils, especially Year 7 for quiet reading.

At 4 pm, all students will depart from the back of the school (school steps) for collection. Please join the queue of cars along the drive and wait until a space becomes available at the collection area, which is clearly signposted, to collect your child. Please do not park in the numbered staff car park spaces.

If your child departs via minibus, these will be ready and available to join after the school day. There are 2 departure times; 4.15 pm (after lessons) and 5.30 pm (for those attending co-curricular activities).

There will be two members of staff on “home duty”. If there are any students still waiting to be collected at 4.30 pm, they will be taken to Homework club in the LRC.

Minibus Service

The school offers an extensive minibus service to bring your child to and from school. The minibus service is run on behalf of the school by Ambassador Coaches and details of the latest routes can be downloaded from the [school website](#).

The actual pick-up and drop-off points for each academic year will be finalised according to parent demand. Should you need to book a place for your child, please contact Ambassador directly via marist@ambassador-line.com or 01276 37113.



Break

We encourage your child to bring a water bottle to school each day. There are numerous water fountains available for her to refill during the day should she wish to.

There is a breaktime snack service where students can purchase either a hot or cold snack. The cost is added to your child's account and billed in arrears on a termly basis. To buy snacks, students will use their ID card on their lanyard so please ask your child to care for this like a credit card as any activity will be charged back to you.

Lunch

Students have lunch in the dining room each day and there is always a varied and healthy menu of hot and cold lunches, including a vegetarian option and alternative options to cater for specific dietary needs. School lunches are included within the fees. Provision for lunch is generous at 1 hour 5 minutes. This allows time for students to relax and eat lunch without time pressures. Then they are also free to attend an extensive range of co-curricular clubs.

Co-Curricular Activities

Details of all clubs, clinics and co-curricular activities are detailed on the school website and parent portal. They are uploaded approximately every 6 weeks. Some clubs are provided by external partners and are chargeable and fees will be added to your termly bill.

Details and logistics are shared in advance and bookings are made on School Cloud.

A list of clubs on offer can be found via the links below:

[Co-Curricular Senior](#)

[Co-Curricular Prep](#)



Fixtures

The fixtures list is a working document and can be found at www.themaristsports.com (SOCS) which details departure and pick up times, squads and other relevant information.

Some students may be asked to play “up” a year on occasions such as County Tournaments so we can field the strongest team, but we will do this only after consultation with you as parents.

We play many local schools at netball, hockey, football, athletics and swimming and participate in Ascot Schools’ Tournaments (AST) and SE Berks Tournaments throughout the year. County and Regional events will fall across the year in various sports. We always welcome attendance and support from parents at events.

Travel To and From Fixtures

Venues for all fixtures are stated on the SOCS.

We will always transport your child to “Away” events in either the school minibus or a hired minibus.

For pick up, it is often more practical for you to collect from local schools such as St Mary’s, Heathfield, Charters or St George’s Ascot. The addresses for these schools can be easily found online using their websites. Parents often find it’s just as quick to travel there as it is to The Marist. We always endeavour to put a pick up time on fixture lists and these are usually stated, e.g. Pick up St George’s: 5.30pm; Pick up Marist 5.45pm. Please adhere to the pick up times to reduce the number of bus hires. Your child is welcome to use a mobile phone at fixtures to contact you should our ETA change.



Sport at The Marist

The school has an enviable reputation in the local area and regularly succeeds in local fixtures and tournaments. We aim to field multiple teams in all years. All students who attend practice on a regular basis will be invited to play for the school team and be invited to attend sports tours. It is the intention that all students who attend co-curricular clubs, represent the school in that sport during the course of the year. Games Afternoons are on the following days:

Tuesday: Years 9 & 10

Wednesday: Years 11, 12 & 13

Thursday: Years 7 & 8

Non-Participation in PE

Should your child be unable to take part in PE lessons, please provide a note to hand to the PE staff at the start of the lesson. We encourage participation in lessons even if your child feels slightly “under the weather”.

On these occasions she would be asked to do as much as she can in the lesson and if she feels more unwell she will of course be allowed to stop taking part. Any long term non-participation should be agreed by a health professional i.e. physiotherapist (unless it is a very obvious injury such as a broken arm).

Attendance and Punctuality

Regular attendance is essential so that students can gain the greatest advantage from the opportunities offered by the school. All students must be in the school by 8.20 am each day. Attendance is checked daily in the attendance registers and is recorded for each morning and afternoon session.

Students are expected to arrive in good time for morning registration at 8.30 am. If a student arrives late, after form time, they must report to Student Services. If a student arrives after 9 am they will be marked absent for that session.



Absence

If your child is unable to attend school, please contact Student Services or email absence@themarist.com by 9am on the day of absence with details of your child's name, form group and reason for absence.

If a student is absent without explanation, the school will contact parents to check the cause of absence. In Years 7 – 11 students are not allowed to leave the school premises at any time during the school day unless authorised to do so.

Permission to leave school premises during the day should be obtained from the Head of Year in writing. If permission to leave school is granted, then your child must follow the procedure and sign out at Student Services before departing and sign back in on return. Please arrange scheduled medical, dental appointments etc. during the school holidays wherever possible.

Please avoid arranging family holidays during term time. When on occasion this is unavoidable, students are expected to make up the work missed. Any requests for absence must be authorised by the Deputy Head. Request for leave in advance should be submitted via the Parent Portal, or if not accessible by email to absence@themarist.com.

In the event of a school closure you will be notified by email and SMS by 6.40am. There will also be information on the school website, Facebook and Radio Berkshire. If there are no notifications from school, then we will be open and you must make a personal decision to travel or not based on the safety of the area in which you live.

The Principal makes a decision in conjunction with the grounds staff on whether it is safe to open the school.



Illness and Accidents

If a student is unwell during the school day, they should inform the teacher who will send them to Student Services and parents will be contacted if necessary.

In the best interest of all the students, we recommend that your child does not attend school if feeling at all unwell in the morning before leaving home.

Return to school after sickness: Your child must be kept at home for 48 hours after the last episode of diarrhoea or sickness.

In the event of serious injury to a student, the school will call an ambulance. It should be noted that practicable attempts will be made to contact parents or guardians, but if for whatever reason this is not successful, the school will have no alternative but to follow the most appropriate course of action and notify parents or guardians as soon as possible thereafter.

Medication in School

The school has a clear policy in that no drugs or medication should be brought to school. Staff are unable to administer any type of medication to students, with the following exceptions:

- Students with asthma, allergies, certain types of diabetes or a similar long term condition which requires instant medication – students should carry an inhaler or appropriate medication with them. Details of these should be reported to Student Services.
- Students with a long term condition e.g. migraine or persistent period pains which may require medication. A day's supply can be kept in Student Services for the student to collect as appropriate.
- Students who have been issued with an EPIPEN for a severe allergy should notify the school immediately and provide the school with an allergy action plan, approved by the GP. Parents should ensure that their child carries an in-date EPIPEN at all times and a spare should be provided to be kept in the Medical Room.



Pastoral Care - Supporting your Child

The school aims to reflect Christian attitudes in our approach to Pastoral care and to attain objectives as expressed in our mission statement. The happiness and wellbeing of each student is our concern and all members of staff are involved in pastoral care respecting the uniqueness of each individual.

We want your child to feel happy, safe and nurtured. This is how they will learn and realise their full potential here at the school. To support your child, we have a strong and experienced Pastoral Team and there are several people your child can go to should she have any problems or concerns. Each student has a Form Tutor, who they will meet with daily at morning registration and at the end of the day in form time. The Form Tutor is the first point of contact and the Head of Year oversee the overall care of all students in a particular year group.

VI Form Liaison Officers are an important part of our Pastoral Team. They are assigned to each form group and meet with the students on a regular basis. They participate in a Year 7 team building event during the Autumn term

Communicating with the School

Your child's Form Tutor should be the first point of contact for any pastoral concerns. Academic concerns should be sent directly to the relevant member of teaching staff. All members of staff have email addresses and staff details can be located on your Parent Portal.

Please bear in mind that staff are teaching during the day and may not have access to emails until after the school day has finished. They will respond to you as soon as they are able to do so. Wherever possible, the school uses electronic communication to send messages to parents, either via email or text messaging. A weekly ebulletin is sent to parent and guardian contacts on a Friday. This contains details about key events, trips, meetings, co-curricular activities etc for the week ahead. A copy of each ebulletin is also published to your Parent Portal.



Lily Groups

In Senior, your child will also join a Lily group which will include representatives from all year groups. Lily groups provide an additional pastoral support as well as the ability to get to know students in other parts of the school to provide mentoring, support and friendship.

Student Council

The Student Council is a body of students, which sets sensible and attainable goals in both academic and pastoral areas of the School. It generates a positive Christian atmosphere within the school where equality is recognised and all views are acknowledged and respected. Student representatives from Years 7 – 12 attend the Student Council meetings which help to give them a sense of involvement and citizenship.

Prayer and Collective Worship

The value of prayer and worship is an important part of the school. Collective acts of worship and other prayer sessions seek to foster Gospel values of care and service to one another and to all in need as well as praising and giving glory to God.

The school has a chapel and a multi-faith prayer room on-site which the students are welcome to visit at any time. Prayers are said in form tutor groups. Mass is held on Holy Days and retreats are organised throughout the year for the senior students to have a time away from curriculum pressures.

PSHE (Personal, Social and Health Education)

The aim is to address issues of friendship, family and the emotional and moral aspects of growing up. Some are dealt with in the Religious Education Programmes and some in Personal, Social and Health Education (PSHE) to explore relationships in the context of a healthy Christian lifestyle. These issues are covered with sensitivity in line with the age and stage of development of students, as well in accordance with the teachings of the Catholic Church. We regard the development of a student's relationship with their peers, teachers and with other adults as an essential part of their education.



School House System

Central to the supportive ethos of the school community is the House system. When your child joins the school they will become a valued member of one of our four Houses at The Marist. Through membership of the house, students gain confidence, a sense of team work and a spirit of fun and lively competition! VI Form students are elected as House Captains each year. Our houses are:

Bowman - Blue

Clare - Green

Drexel - Yellow

Stein - Red

Designated Padlock

It is important that we have all of the correct email and telephone numbers, as these are used for emergency communications. Should your contact details change mid-year, please update these details on your Parent Portal or send an email to isams@themarist.com.

Mobile Phone Policy

The Marist is a phone-free school. Form tutors will collect mobile phones during morning registration each morning. These are stored securely in Student Services and are returned at the end of the school day.

If you require your child to bring a mobile phone to school, please complete the Mobile Phone Agreement which is provided in your starting documentation or available via Student Services.

The expectation is that phones are switched off when entering the school grounds. VI Form students are allowed to have their mobile phones with them but they are not to be used outside of the VI Form area unless in a classroom for learning purposes. If you should need to contact your child during the school day, please do so via Student Services. Sanctions may be imposed for improper use and the agreement withdrawn for repeated misuse.



School Security Pass

To further enhance security, the school has a card access system to monitor and control access to the buildings. Access to the school is by means of a card reader and each student is provided with a swipe card, which will allow access by certain doors between the hours of 7.45 am and 6 pm. They are also used to pay for items at break times so must be treated as if it were a credit card: it is a student's own responsibility to ensure that it is only used to pay for their own items. All items purchased will be charged to your account.

The cards are on a lanyard which students must wear at all times. Your child will be issued with her card when she joins and should wear it at all times. Should it be lost, there is a £5 charge for a replacement, available from Student Services.

Lost Property

All personal property should be clearly named, engraved or permanently marked (we recommend that name tapes are sewn on to items of clothing as permanent marker pen fades with washing).

PE Kit must be named at the neck/waist of all items as with uniform. In addition, all students will have a standard name tape on the front of each item of PE kit. The name tapes are a standard 1" size and will be blue print on a white background. All nametapes can be ordered via Billings and Edmonds. Alternatively, you can order online direct from jjcash.co.uk

All lost property is taken to Student Services. The student and parent contact will be emailed about any named item. Lost PE kit is taken to the PE Office. Any unnamed items will be held until the end of current half term and if not claimed, will be donation to the Uniform Shop, given to charitable organisations or recycled as appropriate.



Uniform Regulations

We take pride in our appearance and have high standards. Your child is expected to be in full uniform whilst at school, travelling to and from school and offsite on school activities as advised by accompanying staff.

Please ensure that your child arrives to school in accordance with the school uniform regulations. Skirt/dress hemlines must not exceed 1 inch above the knee.

The appropriate uniform items must be worn for PE, Art, Science and Food & Nutrition lessons.

Hair must be tied back if shoulder length or longer at all times for safety and hygiene reasons. All hair accessories must be navy blue or black in colour and discreet. Hair must not be coloured and no extensions are permitted.

Jewellery including bangles and leather bracelets are not permitted, with the exception of a small simple ring, small cross and chain and one plain stud earring in the lobe of each ear.

Pre-Loved Uniform Shop

There is a pre-loved uniform shop available to parents who wish to purchase good quality used uniform for their child. This is run by The Marist Friends. The dates it is open will be published in the school calendar each term.

If you have any uniform that wish to donate, please contact The Marist Friends to arrange a suitable time to hand in your items by emailing maristfriends@themarist.com



Uniform Suppliers

The official supplier of The Marist school uniform is:
Billings & Edmonds Ltd 132 High Street,
Eton,
Berkshire
SL4 6AR.

Telephone: 01753 861348.
They offer both a website and mail order service

Buy online:

- The Billings & Edmonds website has dedicated pages to The Marist School and contains every item of uniform and sportswear that your child will require, plus details of which items are worn by which year groups and detailed size guidance.
- To purchase and view the uniform on the Billings & Edmonds website you first must register and then select The Marist School from the “My Account” section.
- Garments may be returned for refund or exchange for up to 6 months from the purchase date (please refer to the Billings & Edmonds website for terms and conditions).

Buy in store:

- The uniform for The Marist School is stocked at the Eton store which is located at 132 High Street, Eton, Berkshire, SL4 6AR.
- The shop is open 6 days a week. Please refer to the Billings & Edmonds website for details of opening hours.
- We strongly advise that an appointment is made for your convenience and to avoid unnecessary delays.
- There is pay and display parking in the vicinity of the store.



Billings & Edmonds Measurement Guide

Choosing School Clothes

- Measure your child before you place your order. Please use the measuring chart below.
- Billings & Edmonds products are sized in Imperial Measurements.
- Unless otherwise stated sizes refer to chest (tops and blazers) and waist (skirts & trousers) measurements in inches.
- Allow for growth - when you're buying shirts, make sure you can fit two fingers inside the fastened collar.
- Buy 3 - 5 blouses or shirts, depending on how often you do the washing during the week.
- Order name tapes well in advance (these can often take around 2 weeks to arrive) so you'll have time to sew them on before the beginning of Term.
- Purchase your uniform as early as you can, especially if you need clothes to be altered or made to order.
- Ask for advice. The Billings & Edmonds expert staff will be happy to talk to you about a child's individual needs.

Measuring Chart

Collar:

Measure around base of neck, inserting two fingers between neck and tape to allow growth.

Chest:

Position tape close to underarms, measure chest at fullest point.

Dress and tunic length:

Measure from nape of neck to length required.

Waist:

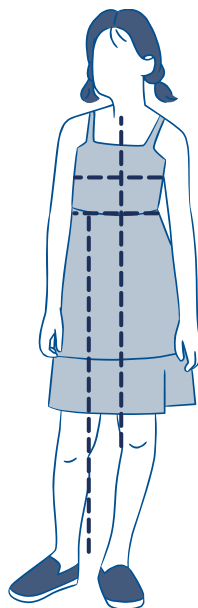
Measure around the natural waistline.

Skirt length:

Measure from middle of waist to length required.

Inside leg:

Measure with shoes on, to approximately 5cm above the ground.





Uniform Checklist - Senior

Winter Uniform

- Marist Gold blouse
- Marist Senior V-neck navy school jumper
- Marist Senior navy blazer
- Marist Senior tartan kilt (with kilt pin pointing upwards, no more than 1 inch above the knee)
- Optional Marist trousers (must be worn with cardigan, not jumper)
- Navy or black tights or navy ankle socks (not trainer socks)*
- A Marist branded school coat is compulsory in Years 7-10 and preferred in Year 11
 - This can be either a Marist bench coat or the Marist winter coat.
 - In Year 11 students can also wear either a black or navy blue non-branded coat (not a puffer coat)*

Summer Uniform

- Marist Senior summer dress
- Marist Senior navy cardigan
- White ankle socks (not trainer socks)*
- Muslim students may wear a white or navy hijab or scarf and white tights or leggings*

Shoes Guidelines

School shoes* worn in school must be:

- Black
- A sensible style (ie. no slip-on shoes)
- Flat or with a small heel which does not exceed 3cm in height
- High wedges, platforms or stiletto heels are not permitted



Uniform Checklist - VI Form

Uniform 1

For special occasions such as Prize Giving, Open Mornings, Concerts etc. students will be expected to wear the following:

- Plain tailored black skirt suit (matching fabric not jersey fabric).
- White collared blouse – several styles are available including reverse collars from Billings and Edmonds.
- Plain black shoes.

Uniform 2

For general wear:

- Plain tailored trousers, a skirt suit or dress suit in any colour.
- No jeans or low-slung hipsters or tube skirts.
- Tailored coloured blouse with collar and full buttons.
- No “layering” t-shirts, polo shirts or vest tops.
- Plain jumpers and cardigans – no logos. No sweatshirts, fleeces, or hoodies
- Coats/jackets – navy or black – no logos or hoodies.
- Shoes – black. No ballerina pumps, gym shoes, trainers or excessively high heels.
- Tights – flesh coloured/black or black socks.
- Jewellery – discreet and business-like.
- Make-up – discreet and business-like.
- Hair – well groomed. No extremes of fashion.
- Skirt/dress length should not exceed 5cms (2 inches) above the crease behind the knee.
- As a general guideline, jackets should be worn when students leave the VI Form Centre and walk about the school. If necessary, jackets can be removed when students have reached their destination.



PE Uniform

- Marist technical polo shirt
- Athletics shorts (optional)
- Marist navy blue skort
- Marist senior coloured house t-shirt - Bowman (Blue), Clare (Green), Drexel (Yellow) and Stein (Red)
- White ankle sport socks*
- Marist navy blue branded hooded sweatshirt
- Marist navy blue tracksuit bottoms
- Marist navy blue fleece (optional).
- Navy blue hockey socks*
- Royal blue swimming costume
- Baselayer (optional) - n.b. only baselayers from Billings & Edmonds are permitted

Labelling of PE Kit

We ask you to label all PE Kit in a set way. A normal name tape will be sewn into the neck/waist of each item of PE kit and in addition 1" name tapes will also be sewn on the front of each item of kit.

Placing of Name Tapes

- White polo top - named along the hem of the polo top near the hip - on the right hand side
- Hooded top - named under the hood so it cannot standardly be seen when the hood is down
- Tracksuit bottoms - by the zip at the bottom of the tracksuit or under the M logo on the hip
- Skort - on the bottom hem on the left



Additional Equipment

General Requirements:

- Pencil case/box or container
- Pens (variety) black/blue
- Pencils HB and H
- Ruler (30cm)
- Rubber (no ink erasers)
- Set of small colouring pencils
- Glue stick
- Small pair of scissors
- A4 file paper (lined)

Each new joiner is provided with a calculator and sketchbook.

Subject Specific Requirements

Art:

- A set of good quality pencils pencils B-3B
- Fine paint brush (2-3 brushes are advised)
- Gouache or acrylic paint set
- A navy apron

Food and Nutrition:

- Named white craft apron - available from Billings & Edmonds (without this students will not be allowed to cook)
- Name plastic container with a tight-fitting lid with dimensions in excess of 20cm x 25cm x 10cm in which to transport food products home.

Mathematics:

- Semi-circular protractor
- Pair of compasses (preferably the style where a small pencil is inserted)
- A whiteboard (dry wipe), pen and eraser



Physical Education:

The items listed below can be purchased from any Sports Shop

- Hockey stick (optional although students in school teams should purchase one)
- Shin pads
- Gum shield (available from Billing & Edmonds and OPRO)
- Trainers
- Swimming hat (available to purchase from the PE Department)
- Towel
- PE Name tapes (available from Billings & Edmonds)

Science:

- Blue overall for Years 7-11
- White lab coat for Years 12-13

Textiles:

- Pair of embroidery scissors
- Box of fine, steel dressmakers pins
- Packet of assorted sharps hand embroidery sewing needles
- Selection of embroidery/skeins
- A white and black reel of machine sewing thread is useful
- Unpicker
- Needlework box/container (Tupperware is suitable)



Keeping Children Safe - Safeguarding



Mrs Bea Simmons
Deputy Head
Deputy DSL



Mr W May
Deputy Head Prep
DSL



Mr Jonno Walker
Assistant Head
DSL



Mrs L D'Souza
DDSL
Asst Head Prep



Ms Rachel Ellwood
Head of VI Form
Deputy DSL



Mrs Jane Gow
Chaplain
Deputy DSL

What is the Safeguarding Team?

It looks after the welfare of the all the pupils and makes sure that they are protected from harm.

The team pictured below work with pupils, teachers and families to meet this aim.

What if I would rather speak to someone else?

You could call an organisation like Childline (0800 1111) or the Police (101). Anyone you speak with may have to inform a member of the team.

The contact number for the RBWM Local Authority Designated Officer (LADO) is: 07468 709429 or 0208 8917729.

The LADO receives concerns, complaints and referral regarding the conduct of adult professionals or volunteers working with children, not child protection referrals. Child Protection referrals are made to the Single Point of Access (SPA) on 01628 683150.



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